ACTION ITEM UPDATE FOR IVOA EXEC MEETING TM22: Mar 08 2007

Date of Next Telecon: Thurs 8 March 2007 @ 15.00 GMT

prepared by NAW   20 Feb 2007

ACTION FM19-3A EXEC Chair: ensure that there is an agenda item for each May Exec meeting to receive and discuss the yearly TCG Coordinator report on the IVOA technical status/roadmap

ONGOING: will happen at the next May 2007 Exec meeting

ACTION FM20-3D RW/FG - generate draft procedure to be followed in terms of delivery of draft specs c.f the WG roadmap, and the procedure to follow when specs are delayed.

ONGOING: RW to report - closeout aim is for May 2007

ACTION: FM20-8B TCG: review status of WG/IG Chairs - report at the May 2007 Exec meeting.

ONGOING: RW to update - see item 6 of this telecon.

ACTION TM21-2 NW: add date of next meeting to the front of the report/ minutes.

CLOSED: Done

ACTION TM21-5A: FG/DdY: issue draft questionnaire text to EXEC by 11 Dec 2006.

CLOSED: questionnaire issued and available online at
http://www.ivoa.net/pub/assessment2007.html

ACTION TM21-5B: BR - will set up a web form to accept input - this will allow for anonymous and named response.

CLOSED: see http://www.ivoa.net/pub/assessment2007.html

ACTION TM21-6.2A RW: contact Jonathan McDowell to ask for a DM VC nomination.

ONGOING: RW to report.

ACTION TM21-6.2A RW: contact Doug Tody to ask on who should be recommended for Vice Chair of DAL-WG.

ONGOING: RW to report

ACTION TM21-6.3 Mark Allen: bring forward a charter and roadmap for the activities of a proposed Apps-WG. This would be then considered by the IVOA Exec, decision by email.

CLOSED: charter and roadmap for the Apps-WG **AGREED** 29 Jan 2007 by the IVOA Exec

ACTION TM21-6.4: FG/ DdY - to generate a proposal for selection/ renewal of Chairs - by end Feb 2007. Agreement on this at the May 2007 InterOp.

ONGOING: FG/ DdY to update

ACTION TM21-6.5A RW: Request a report from Doug Tody on the timescale for the submission of the first Working Draft of the SSA std. Need to aim for Mid Feb 2007.

ONGOING: RW to report

ACTION TM21-6.5B RW: Request a report from Pedro Osuna on the timescalefor the submission of the first Working Draft of the ADQL & TAP stds.

CLOSED: see report from Pedro Osuna at
http://www.ivoa.net/twiki/bin/view/IVOA/IvoaExecMeetingTM21#VOQL_WG . Expected deliveries:
1. Refurbished ADQL doc in quite a mature state by China 2007 interop.
2. First draft of the Table Access Protocol (TAP) doc by China 2007 interop.

ACTION TM21-6.5C BH: organise with Ray Plante, APM as to how the EPO metadata document should move forward.

ONGOING: BH to report

ACTION TM21-7 DS: once the reflection period had ended - a telecon should be set up for interested parties to discuss data compliance - perhaps Mar/Apr 2007.

ONGOING: DS to report

ACTION TM21-9A NW: report back as to Oct 2007 Interop venue.

CLOSED: InterOp will be 27-28 Sep 2007 at the IoA, Cambridge, UK

ACTION TM21-9B EXEC - suggestions to FG re possible venue/ form of a Oct 2008 meeting.

ONGOING: FG to report

ACTION TM21-11 FG: Confirm next meeting time - 8 March 2007 @ 15.00GMT

CLOSED: Meeting 8 Mar 2007