

## ACTIONS FOR TM111

- **ACTION TM109.4** BB will draft a charter and terms of service for the IVOA-IAU Liaison Committee based **examples** provided by CA. **IN PROGRESS**
  - **Updated actions:** Add Patricia's name as Vice-Chair; BB to update charter draft as discussed in this meeting.
- **ACTION TM110.3** Exec members to send CA and SO names of potential candidates for WG/IG expiring terms. **IN PROGRESS**
- **ACTION TM110.6** Exec will review and comment on the [new draft IVOA website](#) by mid-February. **IN PROGRESS**
- **ACTION TM111.1** MH to reconcile the list of projects in the Exec and make sure they're reflected in the meeting notes template
- **ACTION TM111.2** MH to write official wording on removal of HVO for the official minutes.
- **ACTION TM111.3** CA to contact CC about removing the HVO logo from IVOA website
- **ACTION TM111.4** CA: Request that each Exec member produce one slide from their respective project report for the May 2023 Interop State of the IVOA presentation.
- **ACTION TM111.5.** YG to follow up with Klaus on the status of each item on the IVOA website checklist.
- **ACTION TM111.6** CA to find and organize a review session of the IVOA website at the Bologna meeting.